

PTCC Meeting Minutes

September 12, 2011

Location: Waltham North

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Those present were:

Michelle McCabe	Mehgen Haage
Sally Grubar	Angie Hartman
Mike Olson	Wendy Olivero
Jerilyn Summers	Carrie Roebuck
Jen Cetwinski	Cinnamon Bosnich
Prudence Halm	Amy Weber
Rhonda Aimone	

Officers nominated for the 2011-2012 year are Prudence Halm-President, Vice President-Amy Weber, Treasurer-Rhonda Aimone, Secretary-Cinnamon Bosnich and Jen Cetwinski. Angie Hartman moved to accept these officers. Wendy Olivero moved to second the motion.

May Minutes

It was decided to approve the May minutes in October because the May minutes were not found in the archives.

Treasure's Report

The savings account balance is \$12,659.23 and the checking account balance is \$27,675.21. The total cash on hand is \$40,334.44. Wendy Olivero and Michelle McCabe moved to accept the Treasurer's Report.

Committee Reports

Field Day-Angie Hartman

It was reported that the day was a success. There are some improvements to be made so that the day will run more smoothly in the future. Rotations of Stations need to be moved from 12 minutes down to 10 minutes. There were too many relays. It was suggested that there is a snow cone or ice cream cart for this year and also that the budget be increased for the event.

Golf Outing-Michelle McCabe

The committee requested that the money raised from the event would go towards an electronic sign at both North and South buildings. The cost for a new sign at the North building and upgrading the sign at the South building was equal to \$28,000.00. It would be a communication tool for the parents and the school. Questions were raised about the necessity of an electronic sign, are there more pertinent items that need to take priority? What will the maintenance be on the signs and who will fund that cost? It was noted that last year the money raised went to the Track team.

Fall Festival-Michelle McCabe

The date has been set for October 21st. The money raised will be used for the 8th grade field trip. The games/prizes have been sorted and are ready for the event.

Taste of Utica-Prudence Halm

It was considered a "mini" fall festival. The fundraiser raised \$326.00. It was requested that the money be put towards a computer for the PTCC officers. Funds will need to be found to offset the rest of the cost. Jerilyn Summers moved to use the funds for the computer. Wendy Olivero also motioned to accept.

Book Fair

Kelli Funfsinn is the chairperson. The Scholastic book fair seems to work well in conjunction with the Fall Festival.

Committees with no help

Pancake Breakfast in March has no Chairperson, Market Day needs more committee members. The Ways and Means Committee has no Chairperson. Some suggestions for future fundraisers include: a dinner night at Skoog's and/or Canal Port (with a portion of the sale going to the school), a Vendor Fair at Waltham School, a Tastefully Simple or Little Caesar's Pizza fundraiser. There are also several classrooms without head room mother's. They include: Mrs. Siembab's class, Mrs. Mini's and Mrs. Baumgarten.

New Business

Participation ideas were also discussed. It is important to get as many parents/guardians involved as possible. What are some ways that we can get more people to these meetings? Amy Weber suggested a referral program. Other suggestions included: food at the meetings, drawing names for a gift card, and also awarding the classes with the highest percentage of parents/guardians attending the meetings. The class with the highest percentage after each meeting will get a classroom reward that is approved by the teacher. There was a motion to approve this incentive program by Wendy Olivero, followed by Angie Hartman. Also, Jerilyn Summers and Meghan Haage discussed the importance of getting a Facebook page for Waltham School. Hopefully, it will get more parents involved with what is going on with the PTCC.

Sam's Club Membership was renewed by Michelle McCabe. Angie Hartman motioned to approve.

Concession Stand

Michelle Luce is in charge of the sales. Parents of students that are involved with sports need to be required to work the concession stand.

Hot Lunch--Prudence Halm

HyVee shorted the school on chicken legs the first hot lunch day of the school year. HyVee did bring the rest of the chicken legs and everyone had plenty to eat. Prudence set up the hot lunch schedule

according to what other schools are getting delivered on that day. Prudence said that she asked around for opinions on what would be best to serve and made choices based on the information that she gathered. There will be comment cards at the end of the year. Parents are encouraged to fill them out because this is a trial and error process.

Next Meeting/Adjournment

The next meeting will be held on October 17th at 6:30 pm at the South Building. Wendy Olivero and Mehgan Haage moved to adjourn the meeting at 7:35 pm. The motion passed unanimously.

Respectfully Submitted,

Jen Cetwinski