

PTCC Meeting Minutes

February 6, 2012

Location: Waltham North

The meeting was called to order at 6:34 p.m. with the Pledge of Allegiance.

Those present were:

Prudence Halm	Angie Hartman
Sally Grubar	Michelle Doerr
Mike Olson	Jody Pawlak
Mike Adams	Jen Cetwinski
Kristen Adams	Amy Weber
Jami Sebastian	Wendy Olivero
Jill Urban-Bollis	Michelle McCabe

January Minutes

Approved January minutes after it was noted that the minutes listed the wrong location for the February meeting. The minutes read that the February meeting was at South building and it was supposed to read the North building. Motion to accept by Michelle Doerr and Wendy Olivero.

Treasure's Report

The savings account balance is \$12,680.05 and the checking account balance is \$32,467.48. The total cash on hand is \$49,807.06. Jodi Pawlak and Michelle Doerr moved to accept the Treasurer's Report. It was noted that the \$5,000.00 towards the lunch program is actually in the savings account. Motion to accept by Jen Cetwinski.

Committee Reports

Little Caesar's Fundraiser

The event was successful, bringing in a profit of \$1021.00. The delivery did not go well. Little Caesar's was very unorganized in the process of unloading.

Market Day

Currently, the profit is \$400 away from last year's total profit at the end of the school year. Jodi Pawlak is going to contact customers that have not ordered in awhile. Prudence Halm suggested that the PTCC uses items from Market Day as the rewards for PTCC classroom incentives. The spring pie fundraiser will be approaching.

Trivia Night--Angie Hartman

Everything is going well with the planning. Waltham families came through very well for the raffle baskets. The iPad sales have already brought in at least a \$2,000 profit. Sponsored tables numbers are up from last year. Kohl's department store is a platinum sponsor because of sending 5 employees to work and a \$500 cash donation. There are currently 29 tables to play trivia. A publicity file has been created for future fundraisers. The McCabe family has offered to supply and make all of the pulled pork for the function. HyVee has donated bottled water. Buns and chips were donated by Buffalo Wild Wings.

Hot Lunch

Hot lunch is going very well. The students and parents love hot lunch days. Possibly increase portion sizes for the junior high. Fruit was served this month and a large portion was thrown out. Back to cinnamon sticks next hot lunch.

Pancake Sausage Breakfast

There is a meeting on February 9th. It was suggested that the donors for Trivia Night should be different than the Pancake Sausage donors because the events are close together. The committee is considering a hog raffle. The sausage left in the freezer from last year needs to be thrown out. If there is left over sausage this year, it would be good to sell it. Sally Grubar discussed sending home an order form for each student's family to order tickets so that the tickets do not get lost and to avoid miscommunication over if tickets have been previously paid for. Tickets would be sent home before the breakfast.

Fundraising/Donation Committee for Next Year

There needs to be a committee to help decide which fundraisers are effective. It would also help to have a donation committee for these fundraisers so that each event is given a fair amount of donations. It would also be helpful to put out a survey to each family to see which fundraisers everyone would like to keep. It may be wise to drop some smaller fundraisers in hopes that there will be more support for the major fundraisers.

Gift Cards

We need to promote the gift cards that support Waltham School. Prudence was going to contact Renee Kim to see how to better promote this ongoing fundraiser.

Concession Stand

The current profit is \$2542.35 with three more volleyball games to go. There are volunteers needed on April 14th.

New Business

Spirit Day

It was suggested that the Spirit Day fundraiser is passed to the Student Council. Mr. Olson will oversee the guidelines which he will present at the next meeting. The \$121.00 profit from the first Spirit Day was transferred to the Student Council as well. The Student Council will decide where the profit will go from each Spirit Day. The next Spirit Day is March 16th and the PTCC recommends that the donation go to St. Baldrick's. There was a motion to allocate the Spirit Day money to the eighth grade class officers for a community organization. First-Kristen Adams, Second-Wendy Olivero

Father/Daughter Dance

Amy Weber is planning a father/daughter dance to be held as a fundraiser for the PTCC. It will be held at the South building between Mid-March and Mid-April. There is more information needed.

Next Meeting/Adjournment

The next meeting will be held on March 19th at 6:30 pm at the South Building. Kristen Adams and Jill Urban-Bollis moved to adjourn the meeting at 7:31 pm. The motion passed unanimously.

Respectfully Submitted,

Jen Cetwinski